

**PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL
GOVERNING BOARD**

Minutes

April 4th, 2023

Attendees

| | |
|------------------------|-----------------------|
| Belinda Solomon | Governing Board Chair |
| Melissa Alary | Parent Rep |
| Bruce Lamica | Parent Rep |
| Leia Pare | Parent Rep |
| Caillan Macdonald-Kidd | Parent Rep |
| Stacie Bouchard | Parent Rep |
| Eric Martin | Community Rep |
| Amy Patrick | Home & School Rep |
| | |
| Nancy Potvin | Interim Principal |
| Maureen McGregor | Daycare Rep |
| Nancy Reiser | Teacher Rep |
| Jennifer Vani | Teacher Rep |
| Stephanie Di Paolo | Teacher Rep |
| Caroline Di Nunzio | Para Professional Rep |
| Elizabeth Luknar | Support Staff Rep |
| Angela Berryman | Commissioner |
| | |
| Adam Dixon | Public |
| Erika Petosa | Public |
| Stacy Johnson | Public |

- Quorum met at 7:04pm
- Land Acknowledgement
- Approval of agenda

-Motion to approve by Stacie Bouchard - seconded by Elizabeth Luknar - motion approved.

- Approval of minutes from February 7th, 2023 meeting
 - Motion to approve by Nancy Reiser - seconded by Stacie Bouchard - motion approved.
- Approval of minutes from March 21st, 2023 emergency meeting
 - Motion to approve by Leia Pare - seconded by Elizabeth Luknar - motion approved.
- Public Question Period
 - Question about composting: how are we composting at PETES? Perhaps we might be interested in having a club for the students as the compost program progresses? To slowly implement the compost program, the students are currently composting brown paper.
 - Question about the recycling program that Violet runs: can we promote the program more? Many parents are unaware that it exists. Post-Covid, PETES is looking at reimplementing the recycling program - possibly including a club or 'green team' for the cycle 3 students.
- Business Arising from minutes of previous meetings
 - Additional Grad Fundraisers
 - Hot Dog Lunch - May 5th, 2023 - volunteers will be helping run the event - hotdogs will be 3.50\$ for one (plus juice and snack) or 2 hotdogs (plus juice and snack) for 5\$
 - Motion to approve by Melissa Alary - seconded by Leia Pare - motion approved.
 - Car Wash - Saturday, May 27th, 2023 (Saturday, June 3rd, 2023 as a backup day in the event of rain).
 - Motion to approve by Melissa Alary - seconded by Stacie Bouchard - motion approved.
- New Business

- **LBPSB Consultation: Dates and Times of Executive Committee Meetings and Council of Commissioners meetings**
 - Dates and Times were reviewed - no conflicts were found.
- **LBPSB Consultation: Governing Board Composition 2023-2024**
 - Governing Board composition was reviewed - the composition of the PETES Governing Board will remain the same.
- **School Organization Plan**
 - The 2023-2024 school year will include: One K4 classroom; two kindergarten classrooms; two grade 1 classrooms, two grade 2 classrooms; one grade 1/2 split classroom; two grade 3 classrooms; two grade 4 classrooms; two grade 5 classrooms; and two grade 6 classrooms.
 - Current percentages in physical education, music, and art will remain the same
 - Resource will become two full-time posts - one English and one French.
- **School start time and 60 minute lunch**
 - The 2023-2024 school year will begin at 8:50am to increase lunch to 60 minutes.
 - For the 2023-2024 school year, afternoon recess will be moved to the end of the day to reduce transition times for the students.
 - Motion to approve schedule changes for the 2023-2024 school year by Caillian Macdonald-Kidd - seconded by Stacie Bouchard - motion approved.
- **Daycare Budget**
 - Daycare budget was reviewed.
 - Motion to adopt daycare budget by Caillan Macdonald-Kidd - seconded by Nancy Reiser - motion approved.

- PETES Activity List (see appendix)
 - Motion to approve all proposed activities from the 2022-2023 PETES Activity List (lines 12-28) by Nancy Reiser - seconded by Stacie Bouchard - motion approved.
- Reports
 - Principal
 - Verbal report presented.
 - Daycare
 - Report submitted and reviewed.
 - Commissioner
 - Report submitted and reviewed.
 - PC & SNAC
 - Verbal report presented.
 - H & S
 - Verbal report presented.
 - Community
 - Report submitted and reviewed.
- Correspondence & Varia
 - Q: Parents are curious about staffing for the incoming k4 classroom; would it be a teacher or an educator?
 - A: It will be going up to the priority pool for certified teachers. There is additional support for the teacher in the classroom - there will be additional details on the type of support as we get closer to the 2023-2024 school year.

- Public Question Period
 - No questions.
- Adjournment - 8:37pm
 - Motion to adjourn by Melissa Alary - seconded by Caillan Macdonald-Kidd - motion approved.

Minutes submitted by Stephanie Di Paolo

Approved: 
Principal

Approved: 
Governing Board Chair

Appendix

P.E.T.E.S. 2022-2023 Field Trips/Fundraisers/School Activities/Presentations/Grants

| # | ACTIVITY | DESTINATION | GRADE LEVEL | # of KIDS | DATE | PRICE | ADULT IN CHARGE | RATIO | TRANSPORTATION | DEPARTURE/ARRIVAL/ACTIVITY TIME | STAFF/COUNSEL | GB | Forms |
|----|-----------------------------|-----------------------|-------------|-----------|-------------------------------------|----------|--------------------|---------|----------------|---------------------------------|---------------|------------|-------|
| 12 | Art Class | School | all | 10-12 | March 23rd-May 23 | 30-40\$ | Caroline St Martin | 1:12 | N/A | 3:35-4:45 pm | | March 23rd | |
| 13 | Dancey Ped Day Field Trip | Biodome & Insectarium | all | 80 | May 19th | 42\$ | Melissa McGeer | 1:8 | Bus | 9:00 am - 1:00 pm | | April 4th | |
| 14 | Shakespeare Romeo & Juliet | School | 3-6 | | April 20th | 0\$ | Will & Cathy O. | | N/A | 9:30 am (Change school) | Dec. 6th | April 4th | |
| 16 | Francophone cinema | School | all | 211 | 9/20th | 0\$ | Genevieve | N/A | N/A | 1:15 - 2:35 pm | April 4th | April 4th | |
| 17 | Reptile cycle 1 | School | 1 & 2 | 95 | May 4th | 11,30\$ | Nathalie Poirer | N/A | N/A | 1 hour in class | April 4th | April 4th | |
| 18 | Shore Kindness Lab/Bubbles | School Salle | | | April 19th | 0\$ | Carly DeHannow | N/A | N/A | 2:30pm | April 4th | April 4th | |
| 19 | Bug House Grade 4 | School | 4 | 45 | April 25th | 0\$ | Jennifer Murray | N/A | N/A | 9:30 AM | April 4th | April 4th | |
| 20 | Daily Queen Treat | Daily Queen | all | 311 | June | 2\$ | Nancy Aenas | 1.5:1.8 | walking | varied times of day | April 4th | April 4th | |
| 21 | High School Presentation | School | 6 | 50 | April 24th | 0\$ | Wendy Abbott | class | N/A | ABC presentation x 2 | April 4th | April 4th | |
| 22 | Drop The Soap Presentation | School | 6 | 40 | May 9th | 0\$ | Wendy Abbott | class | N/A | 10:05 & 11:25 am | April 4th | April 4th | |
| 23 | Activities Scouting/Quilts | School | 5 | 42 | June 6th | 0\$ | Genevieve Langlois | class | N/A | 9-11:30am | April 4th | April 4th | |
| 24 | Grade 6 Camp Mar Class | St-Denis | 6 | 50 | June 20-21st | \$180.00 | Aara El-Yon | 1:5 | Bus | 2 days 1 night | April 4th | April 4th | |
| 25 | Chick Concert (date change) | School | | | May 9th (Alternative date June 7th) | N/A | Stephanie Di Paolo | | N/A | 6:30 PM | April 4th | April 4th | |
| 26 | Shoe tying Workshop | School | 5 | 5 | April 13th (lunch) | 0\$ | Sarah Arless | 1:5 | N/A | 12:25 - 1:15pm | April 4th | April 4th | |
| 27 | Grad Ceremony (date change) | School | 6 | 50 | June 16th | N/A | Nancy Poirer | N/A | N/A | 5:40-8:00pm | April 4th | April 4th | |
| 28 | Cadets Lightshow | Moorea-Duets (NDG) | K-1 | 6 | TBA | 16,25\$ | Caroline St Martin | 1:1 | Carpool | 9-12 pm | April 4th | April 4th | |