

**PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL  
GOVERNING BOARD**

**Minutes**

*May 2nd, 2023*

**Attendees**

Belinda Solomon	Governing Board Chair
Melissa Alary	Parent Rep
Bruce Lamica	Parent Rep
Leia Pare	Parent Rep
Caillan Macdonald-Kidd	Parent Rep
Nancy Potvin	Interim Principal
Maureen McGregor	Daycare Rep
Nancy Reiser	Teacher Rep
Jennifer Vani	Teacher Rep
Stephanie Di Paolo	Teacher Rep
Caroline Di Nunzio	Para Professional Rep
Elizabeth Luknar	Support Staff Rep
Angela Berryman	Commissioner
Stacie Bouchard	Parent Rep (Absent)
Eric Martin	Community Rep (Absent)
Amy Patrick	Home & School Rep (Absent)

- Quorum met at 7:03pm
- Land Acknowledgement
- Approval of agenda
  - Motion to approve by Bruce Lamica - seconded by Jennifer Vani - motion approved.
- Approval of minutes from April 4th, 2023 meeting
  - Motion to approve by Leia Pare - seconded by Caillan Macdonald-Kidd - motion approved.

- **Public Question Period**
  - No questions.
- **Business Arising from minutes of previous meetings**
  - Additional Grad Vendor (Cotton Candy)
    - A vendor will be coming to the grad party to serve cotton candy to the grads- no additional cost.
    - Motion to approve by Elizabeth Luknar - seconded by Nancy Reiser - motion approved.
- **New Business**
  - **LBPSB Consultation: Three-Year Plan of Allocation and Destination of Immovables 2023-2026**
    - Reviewed and discussed.
  - **Calendar 2023-2024**
    - Calendar for the 2023-2024 school year was reviewed.
    - Motion to approve by Caroline Di Nunzio - seconded by Elizabeth Luknar - motion approved.
  - **Evaluation & Reporting 2023-2024**
    - An updated version of the Evaluation and Reporting of Student Learning for the 2023-2024 school year was reviewed and acknowledged by the Governing Board.
  - **Student Code of Conduct 2023-2024**
    - Updated version of the PETES Code of Conduct for the 2023-2024 school year was reviewed.

-Motion to approve by Leia Pare - seconded by Caroline Di Nunzio - motion approved.

- Our School Survey - March 2023

-Formerly the “Tell Them From Me” survey - now called the “Our School Survey” - this year, each teacher administered the survey to their respective students to maintain a similar language in each grade level and to support students during the process - in the future we would like to have the same staff member administer the survey to all the students to maintain a clear and consistent presentation of the content.

-Overall, results are fairly close to the Canadian norms for the most part - anxiety levels are still higher than the norm, so we will be continuing to support our students through programs such as SEL, Everyday Speech, Feelings and Needs, Cozy Cove, etc.

- Subject time allocation

-PETES is maintaining our specialist time allocation (phys. ed/music/art) for the 2023-2024 school year.

- School Hours - Waiting for SB approval

-We are waiting for transportation to confirm the change in our school hours for the 2023-2024 school year - we will have confirmation by the June Governing Board meeting.

- Supervision Schedule—Release Teachers

-Initially we were planning on moving afternoon recess to the end of the day for

the 2023-2024 school year, however, upon further reflection and discussion, we will instead be moving the afternoon recess to immediately after lunch.

-Motion to approve by Leia Pare - seconded by Elizabeth Luknar - motion approved.

- School Photos

-We have had mixed reviews about the school photos from the 2022-2023 school year - staff recommendations if we choose to use the same photographer for the 2023-2024 school year would be 1. to find a new outdoor location or move it indoors, 2. make it a full-day session rather than a half-day, and 3. make sure all students receive the group photo regardless of whether or not they order the individual photos.

-If our new terms can be negotiated, the governing board approves the use of the same photographer on September 13th, 2023.

- June Exam Schedule Grade 6

-French exam: May 15th-18th - English exam: May 8th-26th - Math exam: Mornings of June 6th-8th.

- Proposal for use of GB Funds

-A discussion was had to decide how to use the Governing Board 2022-2023 funds to support our student's social and emotional skills - many ideas were discussed - Caroline proposed the purchasing of Social Communication Curriculum (Everyday Speech for social skills) Licenses.

-Motion to approve the purchase of the two Social Communication Curriculum Licenses using the 2022-2023 Governing Board funds by Jennifer Vani - seconded by Caillan Macdonald-Kidd - motion approved.

- Grade 6 Fundraiser (see appendix 1)

-“Frozen treat friday” - see PETES Activity Grid 2022-2023 (line 31) for details.

-Motion to approve PETES Activity Grid 2022-2023 (line 31) by Melissa Alary - seconded by Caillan Macdonald-Kidd - motion approved.

- K Trips (see appendix 2)

-14 Kindergarten activities/field trips - see PETES Activity Grid 2023-2024 (lines 1-14) for details.

-Motion to approve PETES Activity Grid 2023-2024 (lines 1-14) by Caroline Di Nunzio - seconded by Elizabeth Luknar - motion approved.

- Reports

- Principal

- Verbal report presented.

- Daycare (SEED)

- Report submitted and reviewed.

- Commissioner

- Report submitted and reviewed.

- PC & SNAC

- No report submitted.

- H & S

- No report submitted.

- **Community**
  - No report submitted.
- **Correspondence & Varia**
  - Q: School supply lists and school fees - will be presented at the June Governing Board meeting.
- **Public Question Period**
  - No questions.
- **Adjournment - 8:39pm**
  - Motion to adjourn by Melissa Alary - seconded by Nancy Reiser - motion approved.

Minutes submitted by Stephanie Di Paolo

Approved:   
Principal

Approved:   
Governing Board Chair

# Appendix 1

2022-2023 Field Trips/Fundraisers/School Activities/Presentations/Grants

DESTINATION	GRADE	# of KIDS	DATE	PRICE	ADULT IN CHARGE	RATIO	TRANSPORTATION	DEPARTURE/	STAFF	GB
Ecomuseum	Kindergarten	40	April 14th	26\$	Suzanne Gionet	1:13	Bus	10.15 am - 13.40 pm	Aug. 29th	
Various	all	311	2022-2023	Sports varies	Meghan Macro		Bus & Drop Off	TBC depending on the schedule of the guests		Sept. 15th
School	3-6		Tuesdays @ Lunch	N/A	Stephanie Di Paolo		N/A		Oct. 4th	Oct. 4th
3 Km Radius	all	311	2022-2023	N/A	Staff	class	Walking	School Hours		
Droulers Archaeological Site	3		May 17th	25\$	Nancy Reiser		Bus	9:15 am - 3:15 pm	Nov. 1st	Nov. 1st
School			May 3rd	N/A	Stephanie Di Paolo		N/A	6:30 PM	Jan. 17th	Jan. 17th
School			May 24th	N/A	Stephanie Di Paolo		N/A	6:30 PM	Jan. 17th	Jan. 17th
Westwood Senior High School	5 & 6		April 18th	12\$	Anne Elyson		Bus	9:30 am - 12:15 pm	Feb. 7th	Feb. 7th
School			May 18th	N/A	Cathy Diehemave		N/A	5:30 pm - 7:30 pm	Feb. 7th	Feb. 7th
School	6		June 16th		Grad Committee					Feb. 7th
Sucrerie de la Montagne	6	50	March 31st	42\$	Anne Elyson	1:10	Bus	10:00 am - 2:45 pm		March 21st
School	all	10-12	March 23rd-May 23	50-60\$	Caroline Si Muzio	1:12	N/A	3:35-4:45 pm		March 21st
Biodome & Insectarium	all	80	May 19th	42\$	Maureen McGregor	1:8	Bus	9:00 am - 1:00 pm		April 4th
School	3-6		April 20th	0\$	Willi & Cathy D.		N/A	9:30 am (Change recess)	Dec. 6th	April 4th
School	all	311	9 juin	0\$	Genevieve	N/A	N/A	1:15-3:35 pm	April 4th	April 4th
School	1 & 2	95	May 4th	11,50\$	Nathalie Hang	N/A	N/A	1 hour in class	April 4th	April 4th
School-Salle			April 19th	0\$	Cathy Diehemave	N/A	N/A	2-3pm	April 4th	April 4th
School	4	45	April 25th	0\$	Jennifer Murray	N/A	N/A	9:30 AM	April 4th	April 4th
Dairy Queen	all	311	June	2\$	Nancy Reiser	1.5-1.8	walking	varied times of day	April 4th	April 4th
School	6	50	April 29th	0\$	Wendy Abbott	class	N/A	AM presentations x 2	April 4th	April 4th
School	6	50	May 9th	0\$	Wendy Abbott	class	N/A	10:05 & 11:25 am	April 4th	April 4th
School	5	42	June 6th	0\$	Genevieve Langewin	class	N/A	9-12:30pm	April 4th	April 4th
St-Donat	6	50	June 20-21st	\$190.00	Anne Elyson	1:5	Bus	2 days 1 night	April 4th	April 4th
School			May 9th /Alternate date June 7th	N/A	Stephanie Di Paolo		N/A	6:30 PM	April 4th	April 4th
School	5	5	April 13th (lunch)	0\$	Sarah Arless	1:5	N/A	12:25-1:15pm	April 4th	April 4th
School	6	50	June 16th	N/A	Nancy Polvrin	N/A	N/A	5:00-8:00pm	April 4th	April 4th
Montreal-Ouest (NDG)	K-1	6	TBA	16,25\$	Caroline Si Muzio	1:1	Carpool	9-12pm	April 4th	April 4th
School	2	45	May 9th	N/A	Ms. Krista	1:1	N/A	All Day		
School	2	45	May 23-25th	N/A	Ms. Krista	1:1	N/A	All Day		
School	all	311	May 18, 26th, June 2nd & 9th	\$5.00	Anne Elyson	N/A	N/A	N/A	May 1st	May 2nd

## Appendix 2

2023-2024 Field Trips/Familiarizers/School Activities/Presentations/Events

#	ACTIVITY	DESTINATION	GRADE LEVEL	# of KIDS	DATE	PRICE	ADULT IN CHARGE	RATIO	TRANSPORTATION	DEPARTURE/ARRIVAL/ACTIVITY TIME	STAFF COUNCIL	OB
1	Pompier	Vaudreuil	K	36	Sept. 28th	05	S. Gionnet	1:18	N/A	9:00-10:30 pm	May 1st	May 2nd
2	céramique buddies & courbette	School	K	36	Oct. 23rd	05	S. Gionnet	1:18	N/A	9:00-10:35 pm	May 1st	May 2nd
3	Visite écomusée à l'école	School	K	36	Nov. 22nd	145	S. Gionnet	1:18	N/A	9:15-11:30 am	May 1st	May 2nd
4	Lettre Père Noël	Meribor Bourget	K, 3-6	36	Nov. 28th	05	S. Gionnet	1:1	Walking	9:15-10:00 pm	May 1st	May 2nd
5	Concert des fêtes	School	K	36	Dec. 19th	05	S. Gionnet	1:18	N/A	9:00-10:35 pm	May 1st	May 2nd
6	Traineau Père Noël et village Père Noël	streets around the school	K	36	Dec. 18th	05	S. Gionnet	1:18	horse-drawn carriage	9:15-11:30 am	May 1st	May 2nd
7	Musée des enfants	Laval	K	36	Jan. 19th	485	S. Gionnet	1:18	Bus	10:00-1:00 pm	May 1st	May 2nd
8	Permage Arena	Vaudreuil Arena	K	36	Jan. 31st, Feb. 7th, 14th, 21st	645	S. Gionnet	1:18	Bus	10:15-11:35 am	May 1st	May 2nd
9	Nutrition month food activities	School	K	36	March	05	S. Gionnet	1:18	N/A	9:00-10:35 pm	May 1st	May 2nd
10	Voilà de l'écomusée	Ste-Anne-De-BelleVue	K	36	Apr 16 12th	245	S. Gionnet	1:18	Bus	10:15-11:40 pm	May 1st	May 2nd
11	Fêtes des mères	School	K	36	May	05	S. Gionnet	1:18	N/A	9:00-10:35 pm	May 1st	May 2nd
12	Vacances aux parcs	Public Park	K	36	May & June	05	S. Gionnet	1:18	Walking	9:00-10:35 pm	May 1st	May 2nd
13	concert fin d'année	School	K	36	June 18th	05	S. Gionnet	1:18	N/A	9:00-10:35 pm	May 1st	May 2nd
14	Jeux d'eau	School Park	K	36	June 17th	05	S. Gionnet	1:18	Walking	9:00-10:35 pm	May 1st	May 2nd