

**PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL
GOVERNING BOARD**

Minutes

June 6th, 2023

Attendees

Belinda Solomon	Governing Board Chair
Melissa Alary	Parent Rep
Caillan Macdonald-Kidd	Parent Rep
Stacie Bouchard	Parent Rep
Leia Pare	Parent Rep
Nancy Potvin	Principal
Maureen McGregor	Daycare Rep
Nancy Reiser	Teacher Rep
Jennifer Vani	Teacher Rep
Stephanie Di Paolo	Teacher Rep
Caroline Di Nunzio	Para Professional Rep
Elizabeth Luknar	Support Staff Rep
Eric Martin	Community Rep
Bruce Lamica	Parent Rep (Absent)
Amy Patrick	Home & School Rep (Absent)
Angela Berryman	Commissioner (Absent)

- Quorum met at 7:10pm
- Land Acknowledgement
- Approval of agenda
 - Motion to approve by Elizabeth Luknar - seconded by Leia Pare - motion approved.
- Approval of minutes from May 2nd, 2023 meeting
 - Motion to approve by Stacie Bouchard - seconded by Caillan Macdonald-Kidd - motion approved.

- Approval of minutes from May 16th, 2023 emergency meeting
 - Motion to approve by Nancy Reiser - seconded by Caroline Di Nunzio - motion approved.
- Public Question Period
 - No questions.
- Business Arising from minutes of previous meetings
 - None.
- New Business
 - 2022-2023 Activity Grid
 - See PETES 2022-2023 Activity Grid, line 33 (Appendix 1) for details.
 - Motion to approve line 33 of the PETES 2022-2023 Activity Grid by Caroline Di Nunzio - seconded by Caillan Macdonald-Kidd - motion approved.
 - 2023-2024 Activity Grid
 - See PETES 2023-2024 Activity Grid, lines 15-26 (Appendix 2) for details.
 - Motion to approve lines 15-26 of the PETES 2023-2024 Activity Grid by Elizabeth Luknar - seconded by Caillan Macdonald-Kidd - motion approved.
 - School Supply Lists 2023-2024
 - The school supply lists for the 2023-2024 school year were reviewed and discussed. Some suggestions were made to clarify a few details (amounts/colors/etc.)
 - Motion to approve the school supply lists for the 2023-2024 school year (K4 to Grade 6) by Caillan Macdonald-Kidd - seconded by Leia Pare - motion approved.

- **School Fees 2023-2024**
 - The school fees for the 2023-2024 school year were reviewed and discussed.
 - Motion to approve the school fees for the 2023-2024 school year by Jennifer Vani - seconded by Stacie Bouchard - motion approved.
- **Earlier start Time Confirmation**
 - The school board has approved the earlier start time for the 2023-2024 school year - school will begin 5 minutes earlier than previous years - school begins at 9:00 am - morning recess 11:00am-11:20am - lunch 12:20pm-1:15pm - afternoon recess 1:15pm-1:35pm - end of day 3:35pm.
- **School Organization**
 - Cycle 2 will be divided into four 3/4 split classes for the 2023-2024 school year - there is a large number of students moving into grade 4 and lower numbers moving into grade 3 - with the split classes, the numbers in the classrooms will be balanced - the cycle 2 teachers would like to create subject-specific groupings which will allow students to sometimes be grouped with their own grade levels for certain subjects.
- **Home & School Positions for 2023-2024**
 - Amanda Pass and Meagan Wylie: Co-presidents, Marc Guarda: VP, Jessika Baker: Secretary, Bruce Lamica: Treasurer.
- **Daycare/PED Day Activities**
 - The PETES Ped Day schedule for the 2023-2024 school year was reviewed - see appendix 3 for details.

- Home & School Fundraisers
 - See Home & School Fundraising/Activity Grid for details (appendix 4).
 - Motion to approve all proposed activities except for the Glow in the Dark Dance, Boxcards, and Garage Sale (on the basis that the Governing Board would like more details on these events from a Home & School Representative) by Nancy Reiser - seconded by Stacie Bouchard - motion approved.

Reports

- Principal
 - Verbal report presented.
- Daycare (SEED)
 - Verbal report presented.
- Commissioner
 - No report submitted.
- PC & SNAC
 - No report submitted.
- H & S
 - No report submitted.
- Community
 - Report submitted and reviewed.
- Correspondence & Varia
 - Q: How will the current smog situation be handled at PETES?

-A: PETES Administration will be looking at the public health recommendations and decisions will be made based on these recommendations.

- Public Question Period


-No questions.

- Adjournment - 8:37pm

-Motion to adjourn by Melissa Alary - seconded by Nancy Reiser - motion approved.

Minutes submitted by Stephanie Di Paolo

Approved: 
Principal

Approved: 
Governing Board Chair

Appendix 3

PETES PED DAYS 2023-2024

	DATE	NOTES
1.	September 22, 2023	Daycare services offered
2.	October 13, 2023	School closed/Daycare closed (Teacher's convention/IASS day)
3.	November 17, 2023	Daycare services offered
4.	November 24, 2023	Daycare services offered
5.	January 26, 2024	Daycare services offered
6.	February 9, 2024	Daycare services offered
7.	February 19, 2024	Daycare services offered
8.	March 18, 2024	School closed/Daycare closed (ESD PD day)
9.	March 29-April 2, 2024	School closed/Daycare closed (Easter Break)
10.	April 19, 2024	Daycare services offered
11.	May 17, 2024	Daycare services offered

Appendix 4

Home & School Activities List - 2023-2024

Activity	Type
School Kits	F
Scholastic Book Fair	F
Glow in the dark dance	E
Movie night x3	EF
Comboil/BBQ Welcome Party	EF
Big Box Cards	F
Bad Monkey Popcorn	F
Felix & Norton Cookie Dough	F
Holiday Shopping Event/Bakesale	EF
TCBY (or equivalent)	F
Subway	F
Pizza	F
PETES Apparel	F
FundScrip	F
Community Garage Sale	EF
Bakesale	EF
Laura Secord	F
Holiday Breakfast	E