

PIERRE ELLIOTT TRUDEAU ELEMENTARY SCHOOL GOVERNING BOARD

Wednesday October 18, 2023

Attendees

Belinda Solomon	Chair
Bruce Lamica	Parent Rep
Stacie Bouchard	Parent Rep
Leia Pare	Parent Rep
Melodie Siano	Parent Rep
Lori Lavallee	Parent Rep
Nancy Potvin	Principal
Daniela Lametti	SEEDS
Elizabeth Luknar	New SEEDS
Jennifer Vani	Teacher Rep
Jennifer Nichols	Teacher Rep
Nancy Reiser	Teacher Rep
Meagan Wyllie	Home and School Rep
Angela Berryman	Commissioner
Adam Dixon	Public
Jeff	Public

- Quorum met at 7:00pm
- Land acknowledgement
- Introduction of Members by Belinda Solomon:
 - All attendees of the meeting in turn, introduced themselves.
 - Announced that Caillan MacDonald Kidd has resigned from Governing Board for personal reasons.
 - Announced that her replacement will be Lori Lavalle.
 - Announced that Daniela Lametti will be departing the school. Her replacement will be Elizabeth Luknar taking over as SEEDS.
- Approval of the Agenda:
 - Additions to the Agenda
 - Grade 6 attending Remembrance Day Ceremony at MAC
 - Halloween Day Activities – Open Door / Parade
 - ***Motion to approve the Agenda by Lori Lavalle, seconded by Daniela Lametti – motion approved.***

- Approval of Minutes:
 - Meeting of June 6, 2023
 - No errors or omissions noticed.
 - ***Motion to approve the minutes by Nancy Reiser, seconded by Stacie Bouchard – motion approved.***
 - Emergency Meeting of September 25, 2023
 - No errors or omissions noticed.
 - ***Motion to approve the minutes by Daniela Lametti, seconded by Stacie Bouchard - motion approved.***
 - Meeting of October 3, 2023
 - No errors or omissions noticed.
 - ***Motion to approve the minutes by Daniela Lametti, seconded by Melodie Siano – motion approved.***
 - Minutes for the meeting of September 11, 2023, were never distributed and need approval. The minutes were shown on screen by Nancy Potvin. The following changes are needed:
 - Misspelling of Bruce Lamica’s last name.
 - Change Jennifer Nichols role to “Teacher Rep”
 - Corrections to be made and the minutes resent to Nancy Potvin and Belinda Solomon.
 - ***Motion to approve the minutes and changes by Daniela Lametti, seconded by Leia Pare – motion approved.***
- Election of GB Chairperson:
 - Position of chair is up for renewal. Belinda Solomon presented herself to renew in the position. No other person presented themselves for candidature.
 - Belinda Solomon accepted the position and suggested a new person take over next year to be trained, as next year will be her final year in the school and it is a good opportunity to shadow and assist the new person.
 - ***No motion necessary as it was an appointment by acclamation.***
- Election of GB Substitute Chair:
 - In case the chair is unable to attend a meeting, there is a need for a backup Chair to serve in their stead. Bruce Lamica presented themselves as a candidate. No other person presented themselves for candidature.
 - Bruce Lamica accepted the position.
 - ***No motion necessary as it was an appointment by acclamation.***
- Appointment of Secretary:
 - The task of secretary will now be done on a rotational basis.
 - Listing is being updated to remove Caillan MacDonald-Kidd and insert Lori Lavalle
 - A schedule is attached as an appendix to these minutes.
- Operations:
 - Rules of Operation:

- Start of the year it is required to review and approve the rules of how Governing Board operates.
 - Modification of Internal Rules of Management:
 - Similarly, the Rules of Management must also be reviewed and approved.
 - Only change / addition to the Rules of Management was to recognize the procedure for meetings via Zoom / remote meetings.
 - ***Motion to approve the Rules of Operation and Rules of Management by Jennifer Nichols, seconded by Daniela Lametti – motion approved.***
- Public Question Period
 - No questions from the public
- Introduction of Commissioner
 - Introduction of Commissioner Angela Berryman by Belinda Solomon.
 - Angela Berryman presented herself and her role.
 - Her role is to serve as a liaison between the Schools and the School Board. Anyone (parents or students) can send her questions, concerns, etc.... and she will address their needs.
- Business Arising from Minutes of Previous Meeting
 - Schedule of Governing Board Meetings 2023-2024
 - Meeting dates were presented and are attached as an appendix to the minutes.
- New Business
 - School Board has Consultations that the Governing Board needs to comment on. It was proposed by the Chair, to table these documents and policies to give people enough time to review them and be able to comment. The Consultations are:
 - Policy on School Daycare and Lunch Services
 - School and Continuing Education Fees Policy
 - By-Law 9 - Complaint Process
 - Commitment 2 Success Plan
 - Enrollment Criteria Policy
 - PP+ & Breakout Sessions (Activity Grid #42):
 - PP+ stands for “Passe Partout Plus”.
 - When PETES accepted to have a K4 class, the school was asked to join a Pilot Program (the only school) to test out the PP+ Program.
 - The Program is designed to link families, the school, the community and assist in the transition to K5.
 - There will be 10 “parent sessions” with the School Board and the parents in the year. The first session is scheduled for Oct 19th, where discussions will be held on topics such as sleep habits, and various other parenting issues.

- The activity grid was adjusted for point #42 to give a blanket approval for all parent sessions rather than approve each session individually.
 - Activity Grid - Home & School Activities and Additional School Activities
 - School Activities
 - Item #32 – Bag Piper is also accompanied by a guest speaker.
 - Item #47 – Remembrance Day celebration for Grade 6 at John Abbott & Mac
 - Item #48 – Halloween day Activities (costume parade and open-door activities)
 - Home & School Activities:

See activity grid #43 - #46 for details on the following.

 - Item #43 - Big Box Cards
 - Item #44 - PETES Apparel (will be done twice in the year)
 - Item #45 - Holiday Shopping
 - Item #46 - Holiday Breakfast
 - ***Motion to approve the Activity Grid Items #32 & #42 - #48 by Stacie Bouchard, seconded by Jennifer Nichols – motion approved.***
 - Grad Committee Fundraisers
 - Details and explanations were presented by Bruce Lamica
 - See activity grid #49 - #53
 - ***Motion to approve the Grad Committee Fundraisers (grid #49 - #53) by Leia Pare, seconded by Lori Lavalle – motion approved.***
- Reports
 - Principal - as presented by Nancy Potvin.
 - Items spoken about and described: Terry Fox Run, Picture Day, Various Sporting Events, Curriculum Night, Fire Drills, Corn Boil by Home & School, Pizza / Subway / TCBY, Orange Shirt Day, Code Red (to occur soon), Interim Report Cards, Upcoming Parent / Teacher Interviews (all on Zoom), Staff on duty now wearing yellow vests.
 - SEED – as presented by Daniela Lametti
 - Announced that Daniela Lametti will be departing the school to take a position at Forrest Hill.
 - New SEED Coordinator is now Elizabeth Luknar
 - SEED is currently transitioning to the new coordinator, and things are going well with Staff and Students
 - Currently looking for Student Supervisors at lunchtime.
 - Commissioners – as presented by Angela Berryman
 - Items spoken about and described: Student Commissioners, Success Plan, Management of the student population at BHS and MAC. Commissioners are currently waiting for confirmation on where to build two new schools that have been approved by the government. Commissioner Berryman is

currently answering questions / comments / concerns that have been received. The next council meeting is Oct 30th, which is open to the public. See attached report.

- PC & SNAC – as presented by Stacie Bouchard
 - The AGA was held in September, where individuals were elected to their roles. Next meeting is Oct 19th, after which there will be more to report.
- H&S – nothing to report.
- Community Rep - nothing to report as the representative was not available.

- Correspondence & Varia
 - None

- Public question Period
 - No questions from the public

- Adjournment 8:34 pm
 - ***Motion to adjourn by Daniela Lametti, seconded by Nancy Reiser – motion approved.***

Minutes submitted by Bruce Lamica

Approved:  Principal

Approved:  Governing Board Chair

GB Secretary Rotation 2023-2024

Each meeting, a parent member who is not chairing the meeting will take minutes. I have not assigned dates as occasionally these change and we sometimes have emergency meetings in between. Rather I have numbered the meetings, starting with October 18th. We will likely not have 15 meetings but the rotation is made just in case.

If it is your turn and you cannot attend the meeting, it will be your responsibility to find someone to sub for you. If someone else is elected chair instead of me, I will update the rotation with my name instead of whoever gets elected.

The easiest way to take minutes is to type them directly into the agenda that I send you with the GB kit.

Meeting #	Secretary
1	Bruce Lamica Done
2	Stacie Bouchard
3	Lori Lavallee
4	Leia Pare
5	Melodie Siano
6	Bruce Lamica
7	Stacie Bouchard
8	Lori Lavallee
9	Leia Pare
10	Melodie Siano
11	Bruce Lamica
12	Stacie Bouchard
13	Lori Lavallee
14	Leia Pare
15	Melodie Siano

Governing Board Meeting Dates

October 18, 2023
November 7, 2023
December 5, 2023
January 9, 2024
February 6, 2024
March 12, 2024
April 9, 2024
May 7, 2024
June 4, 2024

2023-2024 Field Trips/Individuals/School Activities/Presentations/Grants

#	ACTIVITY	DESTINATION	GRADE LEVEL	# of WDS	DATE	PRICE	ADULT IN CHARGE	RATIO	TRANSPORTATION	DEPARTURE/ARRIVAL/ACTIVITY TIME	STAFF COUNCIL	GR
1	Pompeii	Vaudreuil	K	36	October 11th	05	S. Blommet	1:18	N/A	9:00-3:35 pm	May 1st	May 2nd & Sept. 11th, Oct. 3rd
2	croûtes bukkles caennaise	School	K	36	Oct. 23rd	05	S. Blommet	1:18	N/A	9:00-3:35 pm	May 1st	May 2nd & Sept. 11th
3	Visite Ecomusee à l'Noie	School	K	36	Nov. 2nd	345	S. Blommet	1:13	N/A	9:15-11:50 am	May 1st	May 2nd & Sept. 11th
4	Lecture Yves Houé	Melroseburg	K, 5-6	36	Nov. 28th	05	S. Blommet	1:1	Walking	9:15-3:00 pm	May 1st	May 2nd & Sept. 11th
5	Concert des fêtes	School	K	36	Dec. 13th	05	S. Blommet	1:18	N/A	9:00-3:35 pm	May 1st	May 2nd & Sept. 11th
6	Théâtre Père Noël et Village Père Noël	events around the school	K	36	Dec. 18th	05	S. Blommet	1:18	Home-From-Home	10:00-3:00 pm	May 1st	May 2nd & Sept. 11th
7	Musée des enfants	Lesel	K	36	Jan. 18th	455	S. Blommet	1:4	Bus	9:00-3:35 pm	May 1st	May 2nd & Sept. 11th
8	Pétagez Arena	Vaudreuil Arena	K	36	Jan. 31st, Feb. 7th, 14th, 21st	645	S. Blommet	1:4	Bus	10:15-11:55 am	May 1st	May 2nd & Sept. 11th
9	Nutrition month food activities	School	K	36	March	05	S. Blommet	1:18	N/A	9:00-3:35 pm	May 1st	May 2nd & Sept. 11th
10	Visite de l'Ecomusee	St-Amand-Bellevue	K	36	April 12th	245	S. Blommet	1:4	Bus	10:15-13:40 pm	May 1st	May 2nd & Sept. 11th
11	Fêtes des mères	School	K	36	May	05	S. Blommet	1:18	N/A	9:00-3:35 pm	May 1st	May 2nd & Sept. 11th
12	Vises aux parc	Public Parc	K	36	May & June	05	S. Blommet	1:18	Walking	9:00-3:35 pm	May 1st	May 2nd & Sept. 11th
13	Concert fin d'année	School	K	36	June 14th	05	S. Blommet	1:18	N/A	9:00-3:35 pm	May 1st	May 2nd & Sept. 11th
14	Fêtes d'eau	School Parc	K	36	June 17th	05	S. Blommet	1:18	Walking	9:00-3:35 pm	May 1st	May 2nd & Sept. 11th
15	Ultimate Frisbee	Edgewood or Dorset	5 & 6		Sept. 18th	Sports series	Meghan Macro		Bus & Drop Off	TBC depending on the schedule of the games	June 5th	June 6th
16	Hurlball	Edgewood	5 & 6		Oct. 5th	Sports series	Meghan Macro		Bus & Drop Off	TBC depending on the schedule of the games	June 5th	June 6th
17	Crash Country Run	Morgan Arboretum	4, 5 & 6		Oct. 17th & 18th	Sports series	Meghan Macro		Bus & Drop Off	TBC depending on the schedule of the games	June 5th	June 6th
18	Volleyball	John Abbott	5 & 6		Jan. 9th, 10th, 11th	Sports series	Meghan Macro		Bus & Drop Off	TBC depending on the schedule of the games	June 5th	June 6th
19	Crash Country Ski	Les Cedres	Oct 4, 2 & 3		Feb. 14th-15th	Sports series	Meghan Macro		Bus & Drop Off	TBC depending on the schedule of the games	June 5th	June 6th
20	Thouball	Bald D'U'Ps	5 & 6		March 18th	Sports series	Meghan Macro		Bus & Drop Off	TBC depending on the schedule of the games	June 5th	June 6th
21	Junior Cross Country Run	Dorset	1, 2 & 3		May 7th or 8th	Sports series	Meghan Macro		Bus & Drop Off	TBC depending on the schedule of the games	June 5th	June 6th
22	Track & Field	PCIS	4, 5 & 6		May 28th or 29th	Sports series	Meghan Macro		Bus & Drop Off	TBC depending on the schedule of the games	June 5th	June 6th
23	Neighborhood Jam Walk	Vaudreuil	all	311	2023-2024	05	All Teachers	1:25	Walk	9:00 am - 3:35 pm	June 5th	June 6th
24	Fill Grille @ Camp	Bout-en-train or Refina	6	43	November 2-3	175-505-181-005	Anne Elyson	1:8	Bus	2 days 1 night	June 5th	June 6th, Oct. 3rd
25	Terry Fox	Vaudreuil	all	311	October 13th (18th re/ln)	05	Meghan Macro	1:25	Walk/Run	9:00-3:35 pm	June 5th	June 6th/Sept. 11th
26	LEARN Quebec-STEAM	Vaudreuil	K	36	31 mai 2024	50.00	S. Blommet	1:18	N/A	9:00-3:35 pm	June 5th	June 6th & Sept. 11th
27	Carrière (Musée-Itaque lecture et serce	School	all	315	October 5, 6, 10 & 20th	05	N. Perle	1:25	N/A	9:00-3:35 pm	September 2th	September 11th
28	Summer Carnival	School	all	315	June 11th (Rain Date 13th)	05	Meghan Macro	1:25	N/A	9:00-3:35 pm	September 2th	October 3rd
29	Power Hour	School	all	315	June 17th	05	Meghan Macro	1:25	N/A	11:00-11:00 pm	September 2th	September 2th
30	Dental Students Screening & Application	School	Grade 2		November 2, 13 & 14th	50.00	Nancy Pothin	1:1	N/A	9:00-3:35 pm	September 2th	October 3rd
31	Rob Space-Trivia & Reconciliation	School	all	315	October 6th	05	Mark Smith	1:25	N/A	9:00-3:35 pm	September 2th	October 3rd
32	Big Fryer & Spaghetti Luncheon/Assembly	School	all	315	November 8th or 10th	05	Mark Smith	1:25	N/A	9:00-3:35 pm	September 2th	October 3rd
33	Interactive Presentation Inquiéters/Algoquiers	School	Grade 3-4		January 17 th	54.00	Nancy Reiser	1:00	N/A	9:00-3:35 pm	September 2th	October 3rd
34	Vernissage	School	all	N/A	May 16th	05	Carly Dunnebase	N/A	N/A	5:30-7:30 pm	September 2th	October 3rd
35	Choir Concert	School	all	50	May 2nd	05	Stephanie Di Paolo	N/A	N/A	6:30-7:15 pm	September 2th	October 3rd
36	Spring Concert	School	all	315	May 23rd (Rain: 24th)	05	Stephanie Di Paolo	N/A	N/A	6:30-7:45 pm	September 2th	October 3rd
37	Hot Dog Lunch-Grand Fundraiser	School	all	315	October 2nd	3,505-5,005	Grand Committee	N/A	N/A	12:00-1:15 pm	September 2th	October 3rd
38	Penalty / Santa Clés HOC-Grand Fundraiser	School	all		November 12/2th or 18/19	10,00-20,005	Grand Committee	N/A	N/A	9:00-4:00 pm	September 2th	October 3rd
39	Ville Mission Hens	3 km radius	all	315	October 30th-31st	Can donation	Anne Elyson	1:25	N/A	9:00-3:35 pm	September 2th	October 3rd
40	Halloween Movie Night	School	N/A		October 27th	15 drinks, 25 pizza, 15 Blue Sale	Home & School	N/A	N/A	6:00-9:00 pm	September 2th	October 3rd
41	Book Fair	School	all		November 13 & 14th	Varied	Home & School	N/A	N/A	9:00-3:35 pm & 6:00-9:00 pm	September 2th	October 3rd
42	9th-10th parent sessions	School	all		October 19th	05	Georgia Odeur	N/A	N/A	7:00-8:00 pm	September 2th	October 3rd
43	Big Box Cards	School	all	355	October 20th-November 10th	05	Home & School	N/A	N/A	-----	September 2th	October 3rd
44	PTES Appear	School	all		November 1st & March 25th	17-405	Home & School	N/A	N/A	-----	September 2th	October 3rd
45	Holiday Shopping & Blue Sale & Cds & Bk	School	N/A		December 13th	Varied	Home & School & Grand	N/A	N/A	6:15-8:30pm	September 2th	October 3rd
46	Holiday Breakfast	School	all	315	December 14th	05	Home & School	1:25	N/A	9:00-11:30 pm	September 2th	October 3rd
47	Remembrance Day John Abbott & MAC	John Abbott & MAC	6	44	November 8th	05	Nancy Pothin	1:18	Bus	9:30-10:00 pm	September 2th	October 3rd
48	Halloween day activities	School	all	315	October 31st	05	Meghan Macro	1:25	N/A	9:30-3:35 pm	September 2th	October 3rd
49	Hot Dog Lunch-Grand Fundraiser	School	all	315	March 22	3,505-5,005	Grand Committee	N/A	N/A	12:00-1:15 pm	September 2th	October 3rd
50	Hot Dog Lunch-Grand Fundraiser	School	all	315	May 31st	3,505-5,005	Grand Committee	N/A	N/A	12:00-1:15 pm	September 2th	October 3rd
51	Bottle Drive	School	6	42	Ongoing & April 6th	05	Grand Committee	N/A	N/A	9:00-4:00 pm	September 2th	October 3rd
52	Car Wash	School	6	42	June 8th	10-205	Grand Committee	N/A	N/A	9:00-3:00 pm	September 2th	October 3rd
53	Freest Fridays	School	all	315	May 10, 17, 31st & June 7th	15 each	Grand Committee	N/A	N/A	12:00-1:15 pm	September 2th	October 3rd